

DRAYTON FOODS, LLC

JOB DESCRIPTION FOR SANITATION TECHNICIAN I

DEPARTMENT: Sanitation

REPORTS TO: Sanitation Manager

FLSA: Non-exempt

SUMMARY

Performs a variety of cleaning and sanitation functions to support production operations ensuring the plant, equipment, building and grounds are cleaned and maintained in a timely and accurate manner.

ESSENTIAL DUTIES AND RESPONSIBILITIES INCLUDE THE FOLLOWING:

<u>Duty/Responsibility</u>
1. Performs a variety of cleaning and sanitizing activities to include cleaning floors, walls, ceilings, and overheads; cleaning bathrooms, break room and locker rooms; disassembling and cleaning equipment and machines; removing trash and scrap dough; removing debris from grounds; washing pans; and other cleaning activities.
2. Operates a variety of cleaning equipment such as floor scrubber, power washer, mop, broom, scraper, and dishwasher following all safety procedures to maintain cleanliness and sanitation of plant equipment, buildings and grounds according to company and federal guidelines Good Manufacturing Practices and HACCP.
3. Completes Sanitation paperwork ensuring that it is completed and filed appropriately.
4. Participates in company and departmental training on policies, procedures and work methods.
5. Other duties may be assigned.

SUPERVISORY RESPONSIBILITIES

Performs assigned duties under general supervision with periodic monitoring for completion of assigned tasks and responsibilities.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High School Diploma or General Equivalency Diploma (G.E.D.) and 6 months of related work experience; or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job such as those listed above.

KNOWLEDGE

Knowledge of:

- Cleaning and sanitizing procedures;
- Chemicals and hazardous material handling.

SKILLS

Skill in:

- Operating cleaning equipment to include mops, brooms, power washer, floor scrubber, scraper and dishwasher;
- Communication, interpersonal skills as applied to interaction with coworkers, supervisor, the general public, etc. sufficient to exchange or convey information and to receive work direction.

LICENSING REQUIREMENTS

- Complete company lift truck certification program (optional).

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

This position typically requires: climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, grasping, feeling, talking, hearing, seeing and repetitive motions.

Medium Work: Exerting up to 50 pounds of force occasionally, and/or up to 20 pounds of force frequently, and/or up to 10 pounds of force constantly to move objects.

Note: Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Incumbents may be subjected to moving mechanical parts, electrical currents, vibrations, fumes, odors, dusts, gases, chemicals, oils, workspace restrictions, and intense noises.

Note: Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Created: September 2003

Revised: January 2013